

Institutional Eligibility Requirements for Applicant Institutions

Understanding the Eligibility Requirements

The Institutional Eligibility Requirements are preliminary prerequisites for applicant institutions aspiring to candidacy level. They are used primarily for the ICfHE assessment and self-review. They may be viewed as a developmental checklist of basic requirements, which indicate institutional readiness to proceed toward the self-study for candidacy. In a self evaluation by a college leader, they may also provide a self check. The Institutional Eligibility Requirements are not criteria referenced, but rather self evident as a clear-cut “Yes-No” checklist.

To be eligible for consideration for accreditation, an institution or entity must satisfy the following minimum requirements.

Institutional Eligibility Requirements

- YES / NO A college or university must apply for membership in the ICfHE.
- YES / NO An institution is presumed to be an institution of postsecondary education if it (1) enrolls a majority of its students in one or more programs, the content of which is on a postsecondary academic level and which leads to a postsecondary academic credential (such as a certificate, diploma, or degree) or an occupational objective; (2) enrolls students who possess a high school diploma or its equivalent, or who are beyond the age of compulsory school attendance and demonstrate through valid assessment an ability to benefit from the educational experience; and (3) offers at least one program which is a minimum of 300 clock hours in length.
- YES / NO The faculty of the member universities must hold diplomas in the appropriate subject area for which they have been employed to teach or counsel students.
- YES / NO A clearly defined and published statement of mission, formally adopted by the governing board, which demonstrates that the fundamental purposes of the institution are educational, appropriate to a degree-granting institution, and appropriate to the needs of the constituencies it seeks to serve.
- YES / NO The institution must include in its published catalog a set of admission policies that guide the admission department in admitting students.
- YES / NO A catalog and/or other comparable official publication available to students and the public that honestly and accurately sets forth pertinent information